

CENTRE FOR PROFESSIONAL DEVELOPMENT USER GUIDE

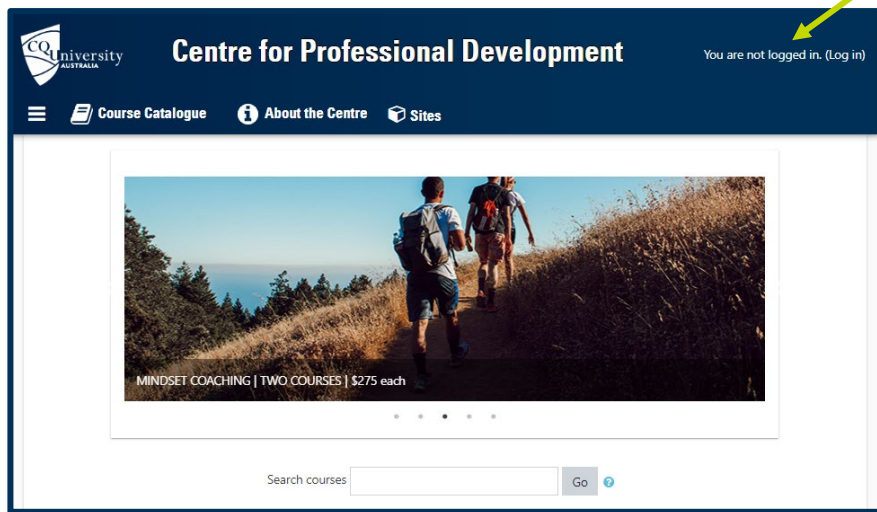
BE WHAT YOU WANT TO BE

cqu.edu.au

Welcome to the Centre for Professional Development

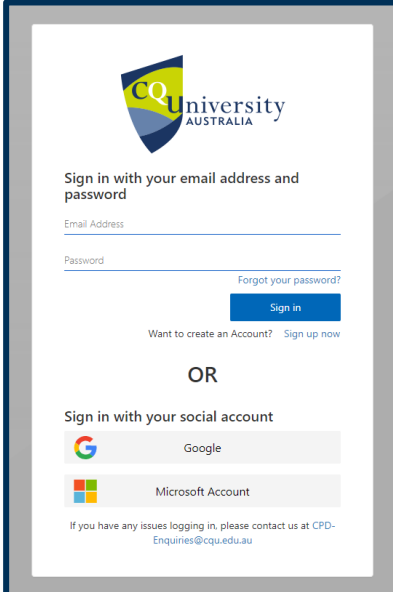
Step One: Visit cpd.cqu.edu.au

Step Two: Click login



Step Three: Login or create an account

Your regular staff or student credentials will not work on the CPD site. You will need to create a new account with us. We hope to have this resolved in the future.



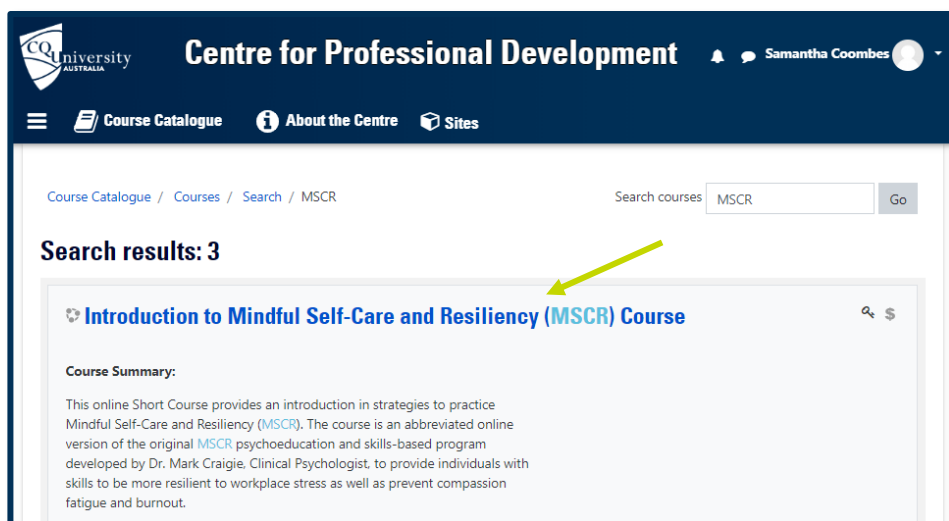
After creating your account you will receive a confirmation email. Please confirm this then log in.

NOTE: For existing students – your username will no longer work. You will be required to use your email address (the one you originally enrolled with), as your username, and use the same password that your created.

Step Four: Find your course

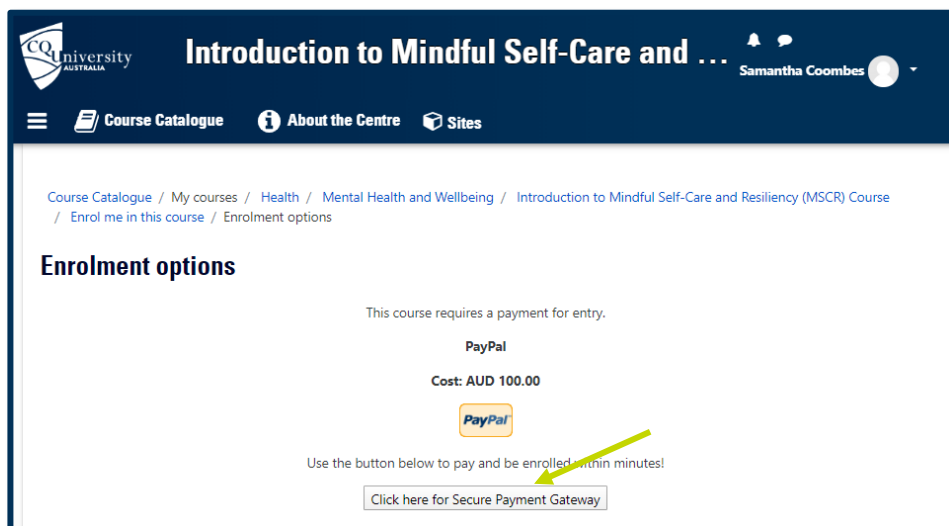
To find a course you wish to enrol in, use the search function at the top of the page or browse the catalogue.

Step Five: Click the title to enrol



Step Six: Secure payment gateway

You can pay via PayPal or credit card.



If you have any issues accessing a course, please contact us as: CPD-Enquiries@cqu.edu.au